



<b>Job Title:</b>	Field Engineer
<b>Reports to:</b>	Superintendent
<b>Classification:</b>	Exempt
<b>Duration:</b>	Full-time

### Job Purpose

The primary purpose of this position is to manage the day-to-day aspects and recordkeeping on the project site. Recordkeeping tasks include quantities, equipment hours, photos, delay and weather reporting, resource and subcontractor summaries, and the collection of delivery and/or load tickets. Data will be inputted to Procore and any other forms or programs as required by the client. This position serves as a liaison between Glover Construction's Superintendent and its off-site Project Manager and management team.

### Duties and Responsibilities

- Collection of data to maintain accurate project records and track progress, including inputting data to Procore for internal daily, weekly, and monthly reporting,
- Tracking of costs and resources, and ongoing maintenance of the project schedule,
- Subcontractor coordination and documentation,
- Compilation of data for RFI's, Submittals, and PCO's,
- Inspections and ongoing documentation/reporting of erosion and sediment control measures per the project contract, Glover Construction's internal standards, and in compliance with Florida's Stormwater, Erosion and Sedimentation Control requirements;
- Attend Glover Construction's weekly project meeting (virtually) and any on-site project meeting, as necessary;
- Basic surveying duties under the guidance and oversight of the Project Superintendent;
- Other job duties in line with those that would be reasonable of a Field/Project Engineer, Project Manager, or Superintendent as needed; and
- Follow all job site safety rules and wear proper PPE at all times.

### Qualifications

- Ability to reading and interpret construction plans and drawings on a basic level.
- Two- or Four-Year Degree in Construction Management, Project Management, Civil Engineering, **OR** related field **OR** High-School Diploma/GED with progressive construction experience in scopes similar to a Junior/Assistant Project Manager or Field/Project Engineer, **OR** reasonable experience performing similar duties as listed above with an interest in construction (Required)
- 2-3 Years Experience in Field Construction setting in similar roles or positions, specifically familiar with large site work projects with multiple scopes (Preferred)
- Basic understanding of scheduling software, preferably Primavera P6 (Preferred)
- Basic understanding and experience using the project management software, Procore (Preferred)

### Working Conditions

This position is located in a project office trailer located on the job site and will require regular job duties outside, where working conditions may vary depending on the weather and may include extreme hot or cold outside temperatures and moderate precipitation.